



Corporate / Group Booking Form



Company / Group Name

Address

Phone

Fax

Email

Contact Person

Home Phone Number

Mobile number

Contact person attending Hanmer Springs if different from organiser

Name

Mobile number

Date of Event

Activity Choice

Preferred Start time

Dates in Hanmer Springs

Accommodation in Hanmer Springs at...

Booked

Number in Group

Age range

Type of Group, expected outcomes etc

Deposit Enclosed \$

(20% or a min of \$100, cheques to *Activity Hanmer Ltd*)

(or Direct Bank Credit to BNZ 02 0876 0011089 000)

Please return form and deposit to: - **Activity Hanmer, PO Box 67, Hanmer Springs**

Phone 03 315 7383

Fax 03 315 7380

Email activityhanmer@xtra.co.nz

Terms and Condition of Booking

Payment

- A deposit is needed to confirm the booking of 20% or \$100 minimum. This deposit guarantees your dates and is non-refundable within 28 days of the event. In certain circumstances this deposit may be rolled over to rebook a similar event.
- The balance on the account is payable in full 2 weeks prior to the event.
- An outstanding balance invoice will be sent on confirmation.

Number of participants

- The total price of the activity or programme will be charged for the number of participants booked, based on a per head fee at the time. A fixed fee for the course will then be set.
- Extra participants will be charged on a per head basis.
- There will be no refunds for lower numbers unless notified to Activity Hanmer office 2 weeks prior to the commencement date at which time a new balance will be set.

Cancellation Terms

Once a booking has been confirmed then cancellation terms apply. Cancellation fees are based on the agreed price for the activities on the invoice.

- Cancellation within 28 days prior to the activity will incur a 20% fee.
- Cancellation within 7 days prior to the activity will incur full payment.

Cancellation by Activity Hanmer

Activity Hanmer reserves the right to cancel or amend activities due to inclement weather or unforeseen circumstances. An alternative activity will be offered on the same day or an alteration to the programme to allow the activity to take place on another day agreeable to both parties.

I accept and agree to these terms and Conditions.

Signature _____ Name _____ Date _____