



## Activity Booking Form



School

Address

Phone

Fax

Email

Contact Person

Home Phone Number

Email

Leader in charge at Camp if different

Mobile number

Camp Dates

Arriving

Approx time

Departing

Approx time

Preferred Days for Activities - Please circle as appropriate

Sunday am  
pm

Monday am  
pm

Tuesday am  
pm

Wednesday am  
pm

Thursday am  
pm

Friday am  
pm

Saturday am  
pm

Preferred Activities - Please list activity preferences

Number of Pupils

Age of Pupils

Number of accompanying adults (approx)

What transport will you have with you during your camp?

Accommodation in Hanmer Springs at...

Booked

If you would like us to arrange accommodation on your behalf - please tick box

Deposit Enclosed \$

(10% or a min of \$100, cheques to *Activity Hanmer Ltd*)  
(or Direct Bank Credit to BNZ 02 0876 0011089 000)

Please return form and deposit to: - **Activity Hanmer, PO Box 67, Hanmer Springs**

Phone **03 315 7383**

Fax **03 315 7380**

Email [activityhanmer@xtra.co.nz](mailto:activityhanmer@xtra.co.nz)

## **Terms and Condition of booking**

### **Payment**

- A deposit is needed to confirm the booking of 10% or \$100 minimum. This deposit guarantees your dates and is non-refundable. In certain circumstances this deposit may be rolled over to rebook a similar event.
- Please pay by cheque or direct bank credit to BNZ 02 0876 0011089 000
- The balance on account is payable on the **day of departure**.
- An invoice for the outstanding balance will be sent on confirmation.

### **Number of participants**

- There is a minimum charge per activity as stated on the price list.
- The total price of the activity or programme will be charged for the number booked, based on a per head fee at the time. A fixed fee for the course will then be set.
- Extra participants will be charged on a per head basis.
- There will be no refunds for lower numbers unless notified to Activity Hanmer Management 3 weeks prior to the commencement date at which time a new balance will be set.

### **Cancellation Terms**

Once a booking has been confirmed then cancellation terms apply. Cancellation fees are based on the agreed price for the activities on the invoice.

- Cancellation within 14 - 7 days prior to the activity will incur a 50% fee.
- Cancellation within 7 days prior to the activity will incur full payment.

### **Cancellation by Activity Hanmer**

Activity Hanmer reserves the right to cancel or amend activities due to inclement weather or unforeseen circumstances. An alternative activity will be offered on the same day or an alteration to the programme to allow the activity to take place on another day agreeable to both parties.